

# North Iowa Community Schools

North Iowa Elementary and High School  
111 Third Ave. NW  
Buffalo Center, Iowa 50424  
641/562-2525

North Iowa Middle School  
108 Fourth Ave. W  
Thompson, Iowa 50478  
641/584-2231

## Application For Teaching/Administrative Position

### **I. Personal Information**

Title (Mr. Mrs., Ms, Miss, Dr, etc)  
First Name:  
Middle Initial:  
Last Name:  
Social Security Number:  
Address (street, P.O. box):  
City:  
State:  
Zip Code:  
Home Phone:  
Work Phone:  
Cell Phone:  
E-mail:

### **II. Educational Background**

Teacher/Administrator License Number:  
Date Your License Will Expire:  
State You Are Licensed In:

Apply for Iowa Licensure at: <http://www.state.ia.us./boee/>

Endorsements:

Are you under a teaching contract for the next year?     Yes     No  
If YES, where? \_\_\_\_\_

Have you successfully completed the state's official probationary period for public schools?  
       Yes     No

Within the next three days forward a copy of your current teaching/administrator license to North Iowa Community Schools and to the attention of the School Board Secretary.

Within the next three days forward a copy of your transcripts to the North Iowa Community School District and to the attention of the School Board Secretary.

	Major	Minor	University/ College	Date Completed
AA/Other				
BA/BS				
MA/MS				
Ed.S/Ph.D				

### **III. Professional Information**

Full Time Teaching Experience - List most recent first.

Date	Grade/ Subject	Location	School District	Contact Person	Phone Number

What is your philosophy of education? (please limit response to no more than 75 words)

How do you view your role as an educator? (please limit response to no more than 75 words)

Why do you believe you would be a good match with the student body, faculty, staff, and patrons of the North Iowa Community School District? (please limit response to no more than 75 words)

**IV. Interests**

What special skills do you bring to this position - hobbies, areas you would consider getting certified, qualifications for activities, etc.? (please limit response to no more than 75 words)

What languages, other than English, are you proficient in? (please limit response to no more than 75 words)

List special strengths, talents, unique qualifications that you possess and you believe might be useful in your employment - sign language, artistic interests, etc. (please limit response to no more than 75 words)

**V. Data Collection**

Are you able to perform, with or without reasonable accommodations, the essential job functions and demands required of this position?

\_\_\_ Yes \_\_\_ No

If NO, please explain: (limit response to no more than 75 words)

Have you ever been denied a teaching certificate/license or had your teaching certificate/license suspended or revoked?  Yes  No

If YES, please explain (please limit response to no more than 75 words)

Are you legally authorized to work in the United States of America?  Yes  No

Are you on a sex offender registry in Iowa or any other state?  Yes  No

Are you on the Department of Human Services child abuse registry?  Yes  No

Have you ever been convicted of a felony or misdemeanor (other than traffic violations)?  Yes  No

If YES please provide date, incident, city/ state of the charge.  
(please limit response to no more than 75 words)

Responding "YES" to any of the previous questions is not an automatic bar from employment . The date and nature of the offense will be compared to the expectations of the position and will be considered.

**VI. Personal and Professional References**

List three professional references who can speak to your teaching/administrative abilities and strengths.

Full Name	Relationship	Institution	Phone Number	E-mail
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

List three personal references who can speak to your honesty, loyalty, dedication, work ethic, dependability, etc.

Full Name	Relationship	Institution	Phone Number	E-mail
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**VII. Releases and Certification**

By signing/typing my name at the bottom of this application, I am certifying that the statements made by me in this application are true, accurate, and complete to the best of my knowledge.

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Type your full name

Date signed

*Once this application is received you will be contacted to verify you have personally submitted the document.*

**I EXPRESSLY AUTHORIZE THE RELEASE TO THE EDUCATIONAL AGENCY RECEIVING THIS APPLICATION ANY RECORDS OR INFORMATION WHICH MAY REFER OR RELATE TO THIS APPLICATION FOR EMPLOYMENT, INCLUDING, BUT NOT LIMITED TO, RECORDS OF EDUCATIONAL INSTITUTIONS, LAW ENFORCEMENT OR CRIMINAL JUSTICE AGENCIES, AGENCIES MAINTAINING CHILD ABUSE RECORDS, AND PREVIOUS EMPLOYERS.**

**I HEREBY RELEASE AND DISCHARGE THE EDUCATIONAL AGENCY RECEIVING THIS APPLICATION AND ANY RESPONSIBLE PERSON(S) EMPLOYED BY THE AGENCY FROM ANY AND ALL CLAIMS AND LIABILITY WHICH I MAY HAVE OR EVER CLAIM TO HAVE RELATING TO INFORMATION PROVIDED TO THE EDUCATIONAL AGENCY AS PART OF THIS APPLICATION FOR EMPLOYMENT.**

**My typed signature grants the above mentioned authorization.**

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Your full name

Date signed

**EOE/AA**

The North Iowa Community School District is an Equal Opportunity Employer. The North Iowa Community School District supports affirmative action practices. The North Iowa Community School District does not discriminate based on race, creed, color, sex, sexual orientation, gender identity, national origin, religion, or disability.